

Crime Victim Services Funds Announcement of Availability of Funds Request for Applications

Released:
January 25, 2012

Grant Period:
January 1, 2013 to December 31, 2014

Crime Victim Services Grant Applications must be received at:

Office for Victims Programs
700 Kipling Street, Suite 1000
Denver, CO 80215

No later than 3:00 pm on March 7, 2012

Late Applications will not be accepted.



Colorado Department of Public Safety
Division of Criminal Justice
Office for Victims Programs

For more information contact:

Lee Hettema
Office: 303.239.5719
Fax: 303.239.5743
Email: lee.hettema@cdps.state.co.us
Toll Free: 1.888.282.1080
Website: <http://dcj.state.co.us/ovp>

Announcement

The Department of Public Safety, Division of Criminal Justice (DCJ), Office for Victims Programs (OVP), announces the estimated availability of **\$9,035,669** in Colorado Crime Victim Services Funds.

All applications must be received by **3:00 p.m., Wednesday, March 7, 2012** at DCJ, Office for Victims Programs, 700 Kipling, Suite 1000, Denver, CO 80215. **Applications received after 3:00 p.m., March 7, 2012 will NOT be eligible for funding.**

OVP Crime Victim Services Funds

This *Announcement* describes a consolidated application and funding process to distribute victim services grant funds from four grant sources – federal Victims of Crime Act (VOCA), federal Violence Against Women Act (VAWA), federal Sexual Assault Services Formula Grant Program (SASP) and State Victim Assistance and Law Enforcement (State VALE) funds for a single grant award period. Funds will be allocated in accordance with state and federal requirements and the intended uses for the four grant programs. Funding recommendations made by the *Crime Victim Services Advisory Board* will be for **two consecutive one-year periods**, and successful applicants will not have to reapply for funds in 2013. Grant applications, goals and objectives, and budget information should be submitted for a **one-year period**. Contracts with subgrantees will be executed annually to assure that subgrantees are meeting all programmatic and financial requirements. The next OVP application process will occur in the Spring of 2014, for funding in the calendar years 2015-2016. Financial obligations of the State of Colorado are contingent upon funds being appropriated, budgeted, and otherwise made available.

OVP Crime Victim Services Grant Funding Procedures

Applicants will submit one OVP Crime Victim Services grant application rather than submitting multiple grant applications for specific grant programs (i.e. VOCA, VAWA, SASP*, State VALE). You may apply for funding for more than one project within the same application. Funding allocations within the consolidated OVP Crime Victim Services grant program will be determined administratively by OVP staff in accordance with the individual grant program requirements during the grant contracting process. Requirements such as the use of volunteers, amount and type of match, and match waivers, when applicable, will also be handled administratively by OVP staff during the contracting process. For a complete summary of specific federal and state funding allocations, match requirements, purpose areas, priorities, and eligible services please refer to the [Grant Guide](#).

***SASP funds are being included for the first time in the consolidated grant application process. These funds are dedicated to the provision of direct intervention and related assistance specifically for victims of sexual assault. These funds provide additional funding specifically for sexual assault programs (rape crisis centers), dual domestic violence & sexual assault programs, and child advocacy programs. Applicants should include any SASP projects in their application.**

There is also a targeted Announcement for the Statewide SANE/Forensic Nurse Examiner Project. Please see Attachment A at the end of this Announcement for further information about applying for funds for this project. To apply for this specific project, use the same application form; however, it should be a separate stand alone application.

Funding Philosophy

It is the philosophy of the *Crime Victim Services Advisory Board*:

- To equitably allocate state and federal grant funds;
- Through an objective, criteria-based process;
- In accordance with state and federal requirements and intended uses for the funds;
- Taking into consideration geography, population, need, and available resources;
- To applicants who demonstrate financial management, administrative, and organizational capacity to meet state and/or federal requirements;
- Across the 5 categories of services and activities listed below (not listed in priority order).

The following is a description of the types of services and activities currently supported with OVP grant funds:

Category 1 – Essential Individualized Baseline Services Accessible to Any Population That May Need Them

Core victim services such as: crisis response from law enforcement agencies, crisis response from victim service agencies, hotline advocacy, emergency shelter, emergency protection order assistance, criminal justice advocacy, accompaniment to emergency medical services, accompaniment and support for children and adults at forensic exams and interviews; and coordination and direct supervision of these activities, supervision, training and coordination of volunteers who perform these activities.

Category 2 – Individualized Quality Services in Addition to Baseline Services

Legal advocacy, restraining order clinics, longer-term victim support and advocacy (groups, mental health services, longer-term shelter and transitional services), coordination and supervision of these activities, Court Appointed Special Advocate (CASA) programs.

Category 3 – Quality Services Taking Place Over an Extended Period of Time with Higher Degree of Specialization

Fast-track prosecution, specialized prosecution, specialized investigation, probation victim services, retrospective victimization programs, consultation and case management regarding specialized services to specific populations.

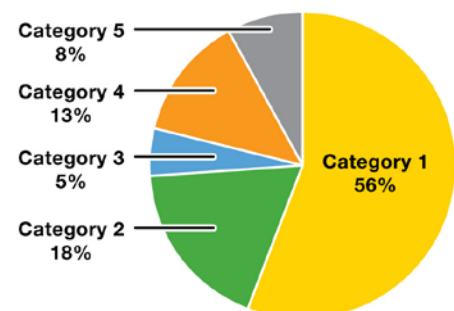
Category 4 – Systems Improvement Projects/Administration

Best practices models, community coordination, protocol development, specialized training and expert consultation, overall administration and operation of these activities, outreach, Sexual Assault Response Team (SART), Ending Violence Against Women (EVAW), Sexual Assault Nurse Examiner (SANE) activities, board activities (operating & travel), program evaluation, technology.

Category 5 – Crime Victim Services Related Statewide Programs/Training

Statewide and multi-jurisdictional victim service projects, coalition activities, training for criminal justice and victim service personnel and allied professionals, conferences, VRA compliance oversight.

Figure 1. Approximate Distribution of Funds in the past



Estimated Amount Available for CY 2013

- Approximately \$9,035,669 from all sources of funds.

Sources and Amounts of Funds That Will Be Allocated

- \$6,165,000 from the federal Victims of Crime Act (VOCA).
- \$1,838,100 from federal Violence Against Women Act (VAWA).
- \$251,225 from the federal Sexual Assault Services Program (SASP).
- \$781,344 in State Victim Assistance and Law Enforcement Funds (State VALE).

In 2012, 171 projects were funded for a total of \$9,343,722. It is anticipated that there will be a reduction in federal funds for 2013.

Eligible Applicants Include

Units of local government, criminal justice agencies, departments of state government, non-governmental non-profit victim services agencies, Indian tribal governments, statewide crime victim services coalitions, and non-profit agencies that enhance or improve crime victim services.

In order to be eligible for these funds, agencies must have a DUNS (Data Universal Numbering System) number and must obtain and maintain a current registration in the CCR (Central Contractor Registration). Review the Application Instructions for more information on DUNS and CCR.

Eligible Projects Include

Court Appointed Special Advocates (CASAs), child advocacy centers, domestic violence projects, crime victim services projects, SANE/SART projects, sexual assault projects, statewide victim coalition projects, domestic violence and/or sexual assault law enforcement and prosecution projects, victim advocacy projects, domestic violence “fast track” projects, District Attorney’s victim/witness projects, formal training projects on domestic violence, sexual assault, stalking, and dating violence; and statewide multi-jurisdictional training pertaining to victim assistance.

Eligible Project Purpose Areas Include

- To provide crime victims with access to direct services designed to: (1) address their emotional and physical needs; (2) stabilize their lives after a victimization; (3) assist them in navigating the criminal justice system; and, (4) assure their safety and security;
- To implement rights afforded to crime victims pursuant to section 24-4.1-302.5 of the Colorado Statutes and for the provision of additional services and programs to crime victims;
- To improve the coordination of victim services and criminal justice-based victim services;
- To develop and strengthen effective law enforcement, prosecution, judicial strategies and victim services in cases involving violent crimes against women defined as domestic violence, sexual assault, dating violence, and stalking;
- To provide training and systems improvement to enhance the state or local community’s ability to address violent crimes against women and provide effective services for crime victims; and,
- To provide direct services to victims of sexual assault.

Eligible Services Include

Services for victims of child physical or sexual abuse, domestic violence, dating violence, stalking, adult sexual assault, robbery, assault, elder abuse, vehicular assault or homicide, DUI/DWI crashes, and careless driving resulting in death; services for adults molested as children, survivors of homicide victims, disabled women, and for children who witness domestic violence; investigation and prosecution of domestic violence, sexual assault, stalking and dating violence incidents and cases; formal training projects on domestic violence, sexual assault, stalking and dating violence; statewide multi-jurisdictional training pertaining to victim assistance.

Allowable Costs Include

Personnel providing eligible services, operating costs associated with eligible services, training related to the provision of services, supervision of project-related staff and activities, well justified travel, and professional services/ consultants providing eligible services.

Unallowable Costs Include

Lobbying, fundraising, perpetrator rehabilitation, most food and refreshments, Victim Compensation eligible costs, most medical costs other than SANE exams, crime prevention activities, property loss, relocation of victims, and inherently religious activities. Please refer to the Grant Guide for specific un-allowable costs for each grant funding source, which may apply to your specific project.

Organizational Requirements Include

- **Capacity:** Applicants must demonstrate that the agency and staff have the ability, expertise, and experience necessary to effectively provide the proposed services and administer the project.
- **Non-Supplanting:** OVP grant funds may *not* be used to supplant or substitute for state and/or local government funds that would otherwise be available for crime victim assistance services. Grant funds are intended to enhance or expand services.
- **Matching Funds:** For purposes of this application, applicants must demonstrate the ability to provide a non-federal match for the requested OVP funds as directed in the *Instructions*. Match must be used for project-related activities.
- **Sound Financial Management:** Each applicant is required to meet federal and state requirements for managing OVP grant funds as they appear in the application. Applicants should be able to demonstrate substantial financial support from other sources.
- **Ability to comply with OVP programmatic and financial reporting requirements.**
- **Crime Victim Compensation:** OVP grant-funded agencies must assure that crime victims are informed about the availability of Crime Victim Compensation.
- **Confidentiality:** OVP grant-funded agencies must comply with applicable confidentiality laws.
- **Colorado Victim Rights Act:** OVP grant-funded agencies must assure that all staff and volunteers have read and understand the Colorado Victim Rights Act and enabling legislation (C.R.S. 24-4.1.301 et seq).
- **Volunteers:** OVP grant-funded agencies must have the ability to use volunteers to provide direct victim services if required by OVP in the grant contract.
- **No Charge to Victims for Crime Victim Services (CVS) Funding:** Subrecipients must provide services to crime victims, at no charge, through the CVS funded project.

Application Materials

Application materials (*Announcement of Availability of Funds, Application Instructions, Application, the Grant Guide, and the Special Provisions and Certified Assurances*) are available on the OVP website at <http://dcj.state.co.us/ovp/>. See the *Application Instructions* and *OVP Grant Guide* documents for important details.

The application must maintain its original formatting (e.g. same spacing, page numbers, order). Applications submitted with altered formatting, page numbers, etc. ***cannot be accepted for processing by OVP***. Applications ***may not*** be faxed or e-mailed.

If you encounter problems with accessing the application from the OVP website or encounter formatting problems when filling out the application, please contact Lee Hettema for assistance at (303) 239-5719 or 1-888-282-1080 (toll-free) or via email at lee.hettema@cdps.state.co.us.

Criteria for Review of Applications

Applications are reviewed based upon the following criteria:

- The degree to which it is determined that the application meets state and federal requirements and intended use of the funds.
- The project meets at least one state or federal priority or purpose area.
- The extent to which the application fits within the Board's funding philosophy to distribute funds across the 5 service categories while taking into consideration geography, population, need, and available resources.
- Assessment of the applicant's ability to meet financial management, administrative, and organizational requirements and provide the designated services.
- The quality of the proposal and completeness of the information provided in the application.
- The agency has demonstrated a history of providing quality services.
- The community's need for the service has been demonstrated.
- The project would actively address the needs of underserved populations.
- The goals and objectives are clear, measurable, and appropriate for the delivery of services.
- A reasonable plan to collect data on the impact of services has been demonstrated.
- Budget items are reasonable, well justified, and proportionate to the activities. The budget is prepared and calculates correctly. The applicant demonstrates the ability to provide match.
- The diversity of the agency's funding.
- The agency coordinates with other existing services in the community. The project does not duplicate services being provided by other agencies.

Applications will be reviewed by OVP staff and members of the *Crime Victim Services Advisory Board*, which serves in an advisory capacity to DCJ.

Rejection of Proposals

The State of Colorado reserves the right to reject any or all proposals, to waive informalities and minor irregularities in proposals received, and to accept any portion of the proposal or all items proposed, if deemed in the best interest of the State of Colorado to do so. Failure of the applicant to provide information requested in the application shall be the responsibility of the applicant agency, and may result in disqualification of the applicant. The fact that an applicant meets eligibility requirements and applies for eligible services does not guarantee funding.

Applicants Who are Denied Funding

Applicants that are denied funding will have the option to request that the Crime Victim Services Advisory Board reconsider its decision for denial. A request for reconsideration of denial must refute all the reasons for denial and can only reference the information contained in the original application.

2012 Crime Victim Services Grant Application Workshop Schedule

- **Thursday, February 9, 2012 • WELD COUNTY JUSTICE CENTER**
10:00 am to 12:00 pm
Training Room, 3rd Floor
915 10th Street
Greeley, CO 80631

- **Friday, February 10, 2012 • MESA COUNTY SHERIFF'S OFFICE**
1:30 pm to 3:30 pm
215 Rice Street
Grand Junction, CO 81501

- **Thursday, February 16, 2012 • PUEBLO DISTRICT ATTORNEY'S OFFICE**
10:00 am to 12:00 pm
1st floor training room
701 Court Street
Pueblo, CO 81003

- **Wednesday, February 22, 2012 • DIVISION OF CRIMINAL JUSTICE**
9:00 am to 11:00 am or 2:00 pm to 4:00 pm
710 Kipling Street, Suite 308
Lakewood, CO 80215

- **Thursday, February 23, 2012 • WEBINAR**
1:00 pm to 3:00 pm
Open to all applicants. Reserve your Webinar seat now at:
<https://www3.gotomeeting.com/register/728101254>

Both new applicants and current subgrantees are strongly encouraged to participate in a grant workshop or webinar.

Please register for the workshops in Greeley, Grand Junction, Pueblo, and Lakewood on-line through the DCJ Training Site. The link below will take you to the site.

<https://ids-online.colorado.gov/CDPS/Training/Students/ClassIndex.asp>

Once you are at the site, look for "Office for Victim Programs". Under that heading, click on the "2012 CVS Grant Application Workshops" link. You will see the list of workshops, locations, times, and the button to register to attend. A student account must be created in order to register. Click "Create A New Student Account". Follow the instructions and remember the user name and password chosen.

Please refer to the link under "Webinar" to register for the webinar.

If there are any questions, please contact Lee Hetteema at 303-239-5719, or lee.hetteema@cdps.state.co.us.

Please bring a copy of the application materials with you.

Any workshop changes due to inclement weather will be posted on our [website](#).

2012 Schedule of Activities (Subject to change)

01/25/12	Announcement and application materials posted on the OVP website
3/7/12 by 3:00 pm	Application Submission Deadline LATE APPLICATIONS WILL NOT BE ACCEPTED IMPROPERLY FORMATTED APPLICATIONS CANNOT BE PROCESSED
3/16/12	Confirmation of the receipt of the application e-mailed to applicants
3/7/12 – 5/15/12	Staff review and clarifications with applicants as needed
5/21/12 – 7/16/12	Applications reviewed by Crime Victim Services Advisory Board
8/3/12	Preliminary Recommendations
8/10/12	Notification of Denials
8/20/12 by 3:00 pm	Requests for Reconsiderations of Denials due to OVP
8/27/12	Review of Requests for Reconsideration of Denials by Crime Victim Services Board
9/20/12	Announcement of Awards
10/9/12	Contracts mailed to agencies for signatures
11/7/12	Signed Contracts due back to OVP
01/01/13	2013 OVP Grant Project Start Date

ATTACHMENT A

Announcement of Availability of Funds - Request for Applications Statewide Sexual Assault Nurse Examiner/Forensic Examiner Project

PURPOSE

Colorado has had a statewide Sexual Assault Nurse Examiner (SANE) Project for many years that helped develop SANE programs and promoted the concept of specialized medical care for sexual assault victims. In 2009, Colorado received a federal grant from the U.S. Department of Justice – Office on Violence Against Women to develop the Sexual Assault Response Program (SARP) consisting of Sexual Assault Response Teams (SART) and Medical Forensic Exam Programs (MFEP) in communities that do not have the ability or desire to support SANE programs. Despite the efforts of many communities, there is still a struggle to develop and/or fully sustain operational SANE programs, and consequently victims of sexual assault are not receiving consistent medical care throughout the state.

The purpose of this targeted Announcement is to fund a statewide SANE project that helps communities provide comprehensive, consistent, victim-centered services to victims of sexual assault throughout Colorado by helping them develop SANE programs as well as expanding the training opportunities and technical assistance for both SANE and non-SANE MFEP programs. This would include the provision of medical forensic healthcare education and clinical training of medical personnel so that victims of sexual assault have access to high quality services no matter where they live in Colorado. Additionally, a strong emphasis will be placed on establishing a highly collaborative relationship between the SANE program and SARP.

This project will pay for a project director and other related expenses. In 2012, \$115,840 was allocated to provide these services. As in the past, for 2013 there will be only one grant awarded for this project. There is not a set amount for this targeted Announcement, but the amount requested should be based on the realistic needs of the project.

PROJECT GOALS AND OBJECTIVES

The goals and objectives of this project are as follows and should be reflected in the application:

1. Develop and work with an active Advisory Committee made up of representatives from agencies that are knowledgeable about sexual assault issues including: medical care to the victim, victim-centered approaches to the investigation and prosecution of cases, the analysis of evidence obtained from medical forensic exams, advocacy to victims of sexual assault, and knowledge of Sexual Assault Response Teams.
2. Provide and/or contract for training for nurses on the treatment of sexual assault patients including the provision of medical forensic exams that meets the requirements of the International Association of Forensic Nurses (IAFN) for adult/adolescent and pediatric patients.
3. Provide continuing education and training to current SANEs through the use of on-line training, case review opportunities, refresher courses, etc.
4. Provide technical assistance to existing SANE programs to help them address the overall sustainability of SANE programs and problem-solve the challenges inherent in maintaining SANE programs.

5. Work with SANE programs and other appropriate individuals to address the clinical training needs of newly educated SANE nurses and medical professionals conducting medical forensic exams in MFEP communities.
6. Work with the Division of Criminal Justice's (DCJ) SARP to provide a collaborative, comprehensive and consistent approach to medical forensic exam training for all SANE and MFE programs.
7. Work with DCJ's SARP in problem solving issues to further advance comprehensive, multi-disciplinary, victim-centered community responses to sexual assault cases.
8. Provide medical forensic exam training to medical personnel in MFEP communities.
9. Develop resources to aid medical professionals in providing quality exams (i.e. reference materials, telemedicine, on-line training).

THE APPLICATION SHOULD SPECIFICALLY ADDRESS THE FOLLOWING ISSUES IN THE GOALS AND OBJECTIVES AND PROJECT DESCRIPTION:

1. Both SANE and Medical Forensic Exam Programs have expressed the need for technical assistance to maintain these programs in their communities. How would the proposed project address this need for technical assistance?
2. Training is needed for SANE and MFEP communities as well as communities that want to develop a SANE or MFEP program. How would the project propose to deliver this training? What type of training would be provided, including IAFN approved SANE education for adult/adolescent and pediatric patients, on-line training, continuing education, telemedicine, etc?
3. How would the proposed project assist newly educated SANEs and other medical professionals in obtaining clinical experience following their educational training?
4. Address how the SANE program would collaborate with the Sexual Assault Response Program at the Division of Criminal Justice.
5. Describe in detail what additional educational opportunities, such as case reviews, would be available to SANE programs and, when appropriate, other medical professionals who conduct medical forensic exams.
6. How would the project make sure that Colorado's policies and practices for medical forensic exams are current and based on national best practices, guidelines, and standards?

REQUIREMENT: The project director must hold an IAFN Sexual Assault Nurse Examiner-Adult/Adolescent certification and possess considerable experience in the field.

APPLYING FOR THESE FUNDS: Applicants should fill out the same application as is being used for the regular grant process. However, if an applicant is also submitting a grant application for a different grant project, the applicant should NOT combine the two projects in one application. A separate application must be submitted for the SANE Project. Call Nancy Feldman at 303-239-4437 with questions.